Qoria

School/District	
Name	Date

*Mark the action as "Not Applicable" (N/A) if a checklist item doesn't apply

#	Action	Description	Done*	Notes
1	Review Linewize Filter Permissions.	Review staff roles and responsibilities, then update Permissions to reflect staff changes and associated student year groups. **Debugging** > **Permissions**.		
2	Update Linewize Filter Appliance.	If your school has a Linewize Filter Appliance, ensure that you update it to the latest version and turn on automatic updates. **Debugging** > **Device Updates**.		
3	Review School Calendar settings.	If your school uses the School Calendar, check your school's operating hours, school days, and non-school days, and update them if needed. **Configuration > Calendar**.		
4	Review Outside School Hours settings.	If your school uses Outside School Hours, check if activity outside school hours are included in reports and alerts, and update if needed. **Filtering** > **Outside School Hours**.		

| 5 | Review Networking settings. | If your school uses a Linewize Filter Appliance, ensure your Networking Interfaces are correct. **Configuration > Networking**. | | |
| 6 | Review Captive Portal settings. | Review your Captive Portal settings and remove unnecessary exceptions. **Configuration > Authentication > Captive Portal**. | | |

#	Action	Description	Done*	Notes

7	Review your Authentication configuration.	Ensure your School Directory syncs successfully. **Configuration > Authentication** > The following:
		• **Google**
		• **Microsoft Entra ID**
		• **SIS Integration:**
		  ◦ **ClassLink**
		  ◦ **OneRoster**
		  ◦ **PowerSchool**
		  ◦ **Wonde**
		• **LDAP Servers**		

8	Review your WMI configuration.	If your school uses WMI, check your WMI status and update any details. **Configuration > Authentication > WMI**.		
9	Review your RADIUS configuration.	If your school uses RADIUS, ensure the details are correct. **Configuration > Authentication > RADIUS**.		
10	Remove old Guest Tokens.	Remove old Guest Tokens and make new ones if needed. **Configuration > Users and Groups > Guests**.		

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11	Review Local Groups.	If your school uses Local Groups, add, edit, or archive them as needed. **Configuration > Users and Groups > Groups.**		
12	Review Associations.	If your school uses Permanent Associations with Captive Portal, review and remove any unnecessary associations. **Configuration > Users and Groups > Associations.**		

#	Action	Description	Done*	Notes
13	Review Object Pools.	Review your Object Pools and Time Periods to ensure they are still relevant. **Configuration > Objects**.		
14	Review Walled Garden settings.	Review and test your Walled Garden settings. **Configuration > Walled Garden**.		
15	Review Mobile Agent configuration.	If your school uses Linewize Connect, review your Mobile Agent settings. Contact Linewize Support before making changes to your Mobile Agent configuration. **Configuration > Mobile Agent**.		
16	Review your Block Page.	Check and update your school's Block Page. **Configuration > Block Page**.		
17	Review Advanced Search Reports.	Review and update any Scheduled Reports, including: • Activity and Compliance • Digital Distraction • Student Activity • Student Behaviour • Student Wellbeing		

		Reports.		
18	Review your Content Filtering Policies.	Review and update your school's Content Filtering Policies to ensure they are current. **Filtering** > **Content Filtering**.		
19	Review Content Modification policies.	Review and update your school's Content Modification Policies to ensure they are current. **Filtering** > **Content Modification.**		
20	Check SafeSearch settings.	Review and test your SafeSearch settings. **Filtering** > **SafeSearch**.		

#	Action	Description	Done*	Notes
21	Review Filtering Reports and Alerts.	Ensure Filter Reports and Alerts are set for the correct user and groups **Filtering** > **Reports and Alerts**.		